

Sawbridgeworth Town Council



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MAYOR
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To: Cllrs Alder, E Buckmaster, R Buckmaster, Royle, Parsad, Patel [*Cllr Rattey*]

FINANCE AND POLICY COMMITTEE

You are invited to a meeting of this committee of the Council which will take place on **Monday 13th September 2021** at **21:00** at Sayesbury Manor, Bell Street, Sawbridgeworth for the transaction of the following business.

Town Clerk
7th September 2021

Agenda

F 21/10 APOLOGIES FOR ABSENCE

To receive any apologies for absence

F 21/11 DECLARATIONS OF INTEREST

To receive any Declarations of Interest by Members

F 21/12 MINUTES



To approve as a correct record the minutes of the Finance and Policy Committee held on 14th June 2021 (FO1) [*Attached*]

To attend to any matters arising from these Minutes and not dealt with elsewhere on this Agenda.

F 21/13 STAFF MATTERS

To consider any matters relating to members of staff.

- Current working arrangements.
- Staff appraisals and job evaluation

F 21/14 FINANCE MATTERS

To update members on the results of the external audit by PKF Littlejohn.

F 21/15 POLICY MATTERS

To consider any matters relating to policies for the future development of Town Council services to the community.

- To update the transfer of current energy provider to a 'green / renewable' provider.

F 21/16 ITEMS FOR FUTURE AGENDAS

To consider any items for inclusion on future agendas.