

# SAWBRIDGEWORTH TOWN COUNCIL

## ECONOMIC DEVELOPMENT & SAWBRIDGEWORTH TOWN ACTION PLAN COMMITTEE

### Minutes

of the meeting of the Economic Development and STAP Committee held at, Sayesbury Manor, Bell Street, Sawbridgeworth at 20.00 on Monday 12<sup>th</sup> July 2021.

#### Those present

Cllr A Alder	Cllr N Parsad
Cllr R Buckmaster	Cllr David Royle
Cllr A Furnace	<i>Cllr G Rattey – ex officio</i>

In attendance:  
J Sargant – Interim Town Clerk

#### **E 21/01 ELECTION OF COMMITTEE CHAIRMAN**

Cllr N Parsad was elected Chairman of the committee for the civic year 2021/22 [*prop Cllr A Alder; secd Cllr R Buckmaster*]

#### **E 21/02 ELECTION OF COMMITTEE VICE CHAIRMAN**

Cllr R Buckmaster was elected Vice Chairman of the committee for the civic year 2021/22. [*prop Cllr A Alder; secd Cllr D Royle*]

#### **E 21/03 APOLOGIES FOR ABSENCE**

Cllr D Patel – Family commitment

#### **E 21/04 PUBLIC FORUM**

There were no questions from members of the public on matters within the remit of the Economic Development and STAP Committee.

#### **E 21/05 DECLARATIONS OF INTEREST**

There were no Declarations of Pecuniary Interest by Members

#### **E 21/06 MINUTES**

**Resolved:** To approve as a correct record the minutes of the Committee Meeting held on 15 March 2021 (E04)  
*[prop Cllr A Alder; secd Cllr A Furnace]*

#### **E 21/07 TOWN GREEN WORKING PARTY**

**Received and noted:** The Town Green Working party notes of 6<sup>th</sup> April 2021.

Updates:

- Cllr R Buckmaster asked for the artwork from Fawbert & Barnard School, the Brownies and Mandeville could be displayed in the chamber once COVID restrictions had been lifted.
- Cllr A Alder had enjoyed reviewing the ideas and said that it was very important project for the town council.
- Cllr A Furnace said that some strong themes were coming through from the children and these were a good basis to brief landscape architects at the appropriate time.
- It was agreed that the next working party meeting

would be 'in person' at a date in September and once again opened up to all interested parties. Interim Town Clerk to set date with Cllr R Buckmaster who is the chair of the working party.

**E21/08 TOWN BRANDING / BIG WAVE INITIATIVE**

Interim Town Clerk reported that the Big Wave Initiative had seemed to disappear, there had been a tour bus visiting towns, but we had not been made aware of the exact date it would be visiting our town so it had been difficult to get any momentum going around the initiative. Interim Town Clerk to obtain more information and update at next meeting.

Cllr A Alder asked Cllr G Rattey if he was aware of what traders needed in the town, was there a wish list? Cllr G Rattey said that he would be able to obtain lots of feedback at his event on 2 August where he had invited all traders in the town to meet for an informal gathering to share ideas and meet each other now the COVID restrictions had been eased.

Cllr R Buckmaster requested that work on creating a weekly market in the town be a high priority over the coming months.

**Resolved:** A weekly market in the town would be created by December 2021 by Town Projects Manager.

*[prop Cllr R Buckmaster; secd Cllr A Alder]*

**E21/09 TOWN ACTION PLAN**

Cllr D Royle reported that there were no current updates, and now questioned whether the current town action plan was still fit for purpose and what the town needed.

Cllr A Alder emphasised that engagement from all concerned was essential in the success of future plans, it requires input from residents but needs to be adopted by the town council to move projects forward.

Cllr D Royle said that past successes were achieved by holding councillor surgeries and engaging directly with residents.

Cllr N Parsad asked members to email him with ideas about methods of engagement with residents.

**E21/10 BELL STREET LIGHTING**

Interim Town Clerk had received an update from Cllr E Buckmaster who advised that there were outstanding wayleaves to process but he would seek an update from Ringway and advise.

Cllr G Rattey stressed the importance of resolving the lack of lighting in the town centre and consideration must be given to residential areas in Bell Street where elderly people are housed in The Gables.

**E21/11 ARUP TOWN DEVELOPMENT PROPOSAL**

Cllr E Buckmaster advised that with the use of his locality budget he had requested that further work be carried out to progress the original report, unfortunately the work completed was not satisfactory, there has been no progress on section 106 funding from SAWB 4 and therefore this project was now pending whilst waiting for clarity on funding.

**E 21/12 ITEMS FOR FUTURE AGENDAS**

To consider any items for inclusion on future agendas.

- Councillor Engagement – how can Sawbridgeworth Town Council best engage with residents?

Meeting Closed at 20.48