

SAWBRIDGEWORTH TOWN COUNCIL

AMENITIES COMMITTEE

Minutes

of the meeting of the Amenities Committee held at the Council Offices, Sayesbury Manor, Bell Street, Sawbridgeworth at 20.00 hrs. on **Monday 07 July 2014.**

Those present

Cllr Angela Alder
Cllr Pat Coysten
Cllr Derek Filler

Cllr Tom Reeks
Cllr Spencer Richards
Cllr Joyce Vincent

In attendance:

R Bowran - Town Clerk

Joanne Kenny – Projects Manager

A14/11 APOLOGIES FOR ABSENCE

Apologies were received from Cllr .

A14/12 PUBLIC FORUM

To receive representations from members of the public on matters within the remit of the Amenities Committee. There were none.

A14/13 DECLARATIONS OF INTEREST

To receive any Declarations of Interest by Members. There were none.

A14/14 MINUTES

Resolved: To approve as a correct record the minutes of the Committee Meeting held on 07 July 2014 (A01) [*prop Cllr ; secd Cllr*]

Noted: The record of the inquorate meeting scheduled for 13 October 2014 (A02)

A14/15 ALLOTMENTS

To report on matters relating to Allotments

- Allotment Association. Meetings continue to be held with the officers of the allotments associations.
- Water supplies. We have promised to install an additional tap in the Southbrook site to assist a less able tenant.
- Bullfields.
- Southbrook.
- Vantorts
- Bellmead
- Waiting list. Currently stands at 13, but will be virtually eliminated when the spring allocations are made.

A14/07 CEMETERY

To report on matters relating to the Town Cemetery

- Inspections. Continue to be carried out on a regular basis.
- Vandalism. The police have had reported to them an incident of alleged theft and vandalism on a plot.
- Trees. We have commissioned a contractor to attend to the row of trees separating the original boundary of the cemetery from the first extension.

A14/08 OPEN SPACES & FOOTPATHS

To report on matters relating to Footpaths and Open Spaces.

- Bullfields
 - Inspection and maintenance carried out. There are continuing instances of vandalism and graffiti.
- West Road
 - Inspection and maintenance carried out.
- Other areas
 - Bell Street flower beds have been replanted.
 - London Road flower beds are scheduled for a complete make over this spring.
 - The London Plane tree in that planter has been removed by Hertfordshire Highways
- Town Green
 - Further consideration has been given to the development of the Town Green and we have met with the District Council's Landscape Architect and Arboriculture Officer.
- Rivers Heritage Site and Orchard
 - Maintenance days continue with the logistic assistance of the council.
 - The council carried out the Risk Assessments for the January Wassail day.
 - STC will purchase the required new tools from the funding that has been set aside for the site.
- Footpaths
 - General state is said to be good although there is rapid growth at edges.

A14/09 CIVIC AMENITIES

To report on matters relating to Civic Amenities

- Ranger Activities
 - Steve Parrish continues to be a valuable asset.
- Farmers Market
 - Report on May, June and July Markets. Footfall down at 660, 440 and 550 visitors .
- Floral Displays
 - Display for 2015. All baskets are on display, this year again sponsored by Oakridge Nursery. T
- Town Direction Signs
 - Have been installed although one We await the installation of these new direction signs, promised by Ringway for the end of March 2014.
- Town Sign
 - We await design ideas.
 - Ideal location is in the London Road Planter. Suggested alternative is in the planter at the exit from the Bell Street car park.
- Bell Street Conveniences
 - We await an SLA from EHDC which event is the precursor to any further progress on this project.
- EHDC Champions
 - No further contact has been made.

Meeting ended at 21:20