

SAWBRIDGEWORTH TOWN COUNCIL

AMENITIES COMMITTEE

Minutes

of the meeting of the Amenities Committee held at the Council Offices, Sayesbury Manor, Bell Street, Sawbridgeworth at 20.00 hrs. on **Monday 16 October 2017**.

Those present

Cllr Angela Alder
Cllr Roger Beeching
Cllr Ruth Buckmaster

Cllr John Burmicz
Cllr Heather Riches

In attendance:

R Bowran - Town Clerk

1 member of the public
Joanne Sargant – Town Projects Manager

A17/12 APOLOGIES FOR ABSENCE

Received from Cllr Coysten – unwell
Cllr Adamopoulos was absent

A17/13 PUBLIC FORUM

To receive representations from members of the public on matters within the remit of the Amenities Committee. There were none.

A17/14 DECLARATIONS OF INTEREST

To receive any Declarations of Pecuniary Interest by Members. There were none.

A17/15 MINUTES

To approve as a correct record the minutes of the Committee Meeting held on 17 July 2017 (A01)
[prop Cllr Alder; secd Cllr Burmicz]

There were no matters arising from these Minutes and not dealt with elsewhere on this Agenda.

A17/16 REPORTS

Received and Noted: Written reports:

- Allotments – No comments
- Cemetery – No comments
- Civic Amenities – Comments were made about blocked gulleys causing flooding especially in Station Road, at Trojan Cottages and at the Knight Street corner,. Cllr Beeching said that gulley clearance by HCC was on an 18 month cycle but that he had already flagged these areas up.
- Footpaths and Open Spaces – Comment that Clerk should pursue the proposed revision of the HCC contract for the maintenance of Rights of Way.
- Operations – Comments on funding gap for the continued operation of Sawbobus. Agreed that at an initial action the Clerk should follow a s22 strategy.

A17/17 ITEMS FOR DISCUSSION AND DECISION

To discuss and decide on current projects

- Citizens Awards – Comment received that the word “Citizen” is off-putting and misleading. Suggestions summarised as:
 - Rename the award as “Community Champion Award”
 - Create three categories; Adult, Young Person and Group.
 - Ask for nominations by present method, nomination should be by people and not organisations.
 - No main trophy to be created, just personal trophies for the three winners.
 - Cost including £100 award cheques estimated at £500 per annum.
 - Clerk to approach current sponsors with revised ideas.
- Floral Displays - Comment that existing arrangements be continued for 2018/19 and that investigation should be made and proposals put forward for future displays.
- Future Markets – Comment that Cllr R Buckmaster and the Town projects manager should conduct a survey into public needs and wishes.
- Christmas Lights – No comments

A17/18 BUDGET 2018/19

It was recognised that the items in Written paper Reference L comprised a combination of on-going revenue expenditure and new capital; and revenue expenditure. Recommendations are restricted to “new” expenditure phased over the next three financial years.

Recommended: Items for inclusion in the Budget for 2018/19

	£'s		
	2018/19	2019/20	2020/21
Allotments			
• Bullfields - site clearance	1,000	1,000	1,000
• Southbrook - water pipe extension	1,000		
• Vantorts – border clearance	1,480		
• Bellmead – border clearance		1,000	
Cemetery			
• Fence extension		1,000	
• Roadway extension	10,000		
Civic Amenities			
• War Memorial	5,000		
Footpaths and Open Spaces			
• Elmwood Permissive Path	2,000	10,000	
• Footpaths as a contractor		10,000	10,000
Operations			
• Community Transport, Rural Extn.		5,000	
Floral Displays			
• Replace infrastructure		5,000	
Market			
• Future Development	500		
Totals:	20,980	33,000	11,000

A17/19 NEXT MEETING

To note that the date for the next meeting of the Committee has been scheduled for Monday 12 February 2018.

Meeting ended at 22.05

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12/2/18