

Sawbridgeworth Town Council

Sayesbury Manor, Bell Street, Sawbridgeworth
Hertfordshire CM21 9AN
Tel: 01279 724537



MAYOR
Cllr David Royle

e-mail: info@sawbridgeworth-tc.gov.uk
web: www.sawbridgeworth-tc.gov.uk

TOWN CLERK
Richard Bowran BSc.(Hons) MILCM

To: Cllrs Adamopoulos, Alder, R Buckmaster, Burmicz, Coysten & Reeks

AMENITIES COMMITTEE

You are invited to attend a meeting of this committee which will take place on **Monday 10 October 2016** at about 8.00pm following the meeting of the Planning Committee at Sayesbury Manor, Bell Street, Sawbridgeworth for the transaction of the following business.

A handwritten signature in black ink, reading 'Richard Bowran', with a horizontal line underneath.

Town Clerk
04 October 2016

AGENDA

- A16/01 ELECTION OF CHAIRMAN AND VICE CHAIRMAN**
To elect a Chairman and Vice Chairman of the committee for the civic year 2016/17
- A16/02 APOLOGIES FOR ABSENCE**
To receive any apologies for absence
- A16/03 PUBLIC FORUM**
To receive representations from members of the public on matters within the remit of the Amenities Committee.
- A16/04 DECLARATIONS OF INTEREST**
To receive any Declarations of Pecuniary Interest by Members
- A16/05 MINUTES**
To approve as a correct record the minutes of the Committee Meetings on:
- [📄] [👉]
- 08 February 2016 (2015/16 : A03)
 - 11 July 2016 (2016/17 : A01)
- To attend to any matters arising from these Minutes and not dealt with elsewhere on this Agenda.
- A16/06 ALLOTMENTS**
To report on matters relating to Allotments
- Allotment Association
 - Water supplies
 - Bullfields
 - Southbrook

- Vantorts
- Bellmead
- Waiting list

A16/07 CEMETERY

To report on matters relating to the Town Cemetery

- Inspections
- Maintenance

A16/08 FOOTPATHS & OPEN SPACES

To report on matters relating to Footpaths and Open Spaces

- Bullfields
 - Inspection and maintenance
- West Road
 - Inspection and maintenance
- Other areas
 - Bell Street flower beds
 - London Road flower beds
- Town Green
 - Update report
- Footpaths
 - General state
 - Litter issues
- Rivers Heritage Sire & Orchard
 - Update report

A16/09 CIVIC AMENITIES

To report on matters relating to Civic Amenities

- Ranger activities
 - Report on current working arrangements for the summer season
 - Sub-contracting works for Gilston and Eastwick PC, SYPRC and RHSO
- Farmers Market
 - Future developments being considered as a replacement event
- Facilities at The Manor
 - Hire of chamber, to consider diversity of operations and scope of charges.
- Floral Displays
 - Displays for summer 2016
 - Displays for Winter 2016/17
- Public Conveniences
 - To review developments with EHDC on the Bell Street proposition
- War Memorial Repairs
 - To review the activities of the Task and Finish Group.