

# Sawbridgeworth Town Council

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MAYOR

Clr Annelise Furnace

TOWN CLERK

Richard Bowran BSc.(Hons) PSLCC

To: Cllrs Alder, Burmicz, Coysten, Furnace, Gray, and Royle [*Cllr Rattey*]

## AMENITIES COMMITTEE

You are invited to attend a meeting of this committee which will take place on **Monday 15 June 2020** at 7.30pm by Zoom conference for the transaction of the following business.

A handwritten signature in black ink, appearing to read 'Richard Bowran', written over a horizontal line.

Town Clerk  
09 June 2020

## AGENDA

- A20/01**      **ELECTION OF COMMITTEE CHAIRMAN**  
[👏]                      To elect a Chairman of the committee for the civic year 2020/21
- A20/02**      **ELECTION OF COMMITTEE VICE CHAIRMAN**  
[👏]                      To elect a Vice Chairman of the committee for the civic year 2020/21
- A20/03**      **APOLOGIES FOR ABSENCE**  
                            To receive any apologies for absence
- A20/04**      **PUBLIC FORUM**  
                            To receive representations from members of the public on matters within the remit of the Amenities Committee.
- A20/05**      **DECLARATIONS OF INTEREST**  
                            To receive any Declarations of Pecuniary Interest by Members
- A20/06**      **MINUTES**  
[📄] [👏]                      To approve as a correct record the minutes of the Committee Meeting held on 10 February 2020 (A03) [*Attached*]
- To attend to any matters arising from these Minutes and not dealt with elsewhere on this Agenda.
- A20/07**      **ALLOTMENTS**  
                            To note and discuss matters relating to Allotments
- Admin Officer now returned to work to catch up on backlog of allotment requests.

- Complaint by an allotment holder of breach of conduct by the mayor dismissed “as no case to answer” by EHDC Monitoring Officer.
- A20/08 CEMETERY**  
To note and discuss matters relating to the Town Cemetery
- Cemetery partial closure maintained to ensure safe working for grounds staff
  - Water supply extended in K Section as a facility to visitors and to enable grounds maintenance.
  - Cemetery manager is following ICCM guidelines and observing changes in Government policy
  - No increase in volume of business but funeral directors are busy.
- A20/09 FOOTPATHS & OPEN SPACES**  
To note and discuss matters relating to Footpaths & Open Spaces
- DMMO submitted to Herts CC in respect of asking for the Elmwood footpath to be designated a Right of Way. 52 evidence statement submitted.
- Champion’s report
- A20/10 OPERATIONS**  
To receive, note and discuss matters relating to Operations
- Sawbobus remains suspended. Plan to reintroduce on a “Dial-a-Ride” basis from July. Plans in hand to provide for social distancing and protective PPE.
- A20/11 CIVIC AMENITIES**  
To receive, note and discuss matters relating to Civic Amenities
- Town Green. It was agreed at the meeting of the ED&STAP committee on 26 May that the case for the development of this area would be managed by them and transferred to this committee for operational review when completed.
- A20/12 SUSTAINABLE TOWNS**  
To discuss plans for creating Sawbridgeworth as a Sustainable Town. Such plans to be included in the Town Action Plan.
- A20/13 ECO-AUDIT WORKING PARTY**  
To report on the meeting of the Eco-Audit Working Party held on Wednesday 10 June 2020.
- A20/14 ITEMS FOR FUTURE AGENDAS**  
To note items for future agendas