

# Sawbridgeworth Town Council

Sayesbury Manor, Bell Street, Sawbridgeworth  
Hertfordshire CM21 9AN  
Tel: 01279 724537



**MAYOR**  
Cllr David Royle

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**TOWN CLERK**  
Richard Bowran BSc.(Hons) MILCM

To: Cllrs Adamopoulos, Alder, R Buckmaster, Burmicz, Coysten & Reeks

## AMENITIES COMMITTEE

You are invited to attend a meeting of this committee which will take place on **Monday 11 July 2016** at about 8.00pm following the meeting of the Planning Committee at Sayesbury Manor, Bell Street, Sawbridgeworth for the transaction of the following business.

A handwritten signature in black ink, reading 'Richard Bowran', with a horizontal line underneath.

Town Clerk  
05 July 2016

## AGENDA

- A16/01 ELECTION OF CHAIRMAN AND VICE CHAIRMAN**  
To elect a Chairman and Vice Chairman of the committee for the civic year 2016/17
- A16/02 APOLOGIES FOR ABSENCE**  
To receive any apologies for absence
- A16/03 PUBLIC FORUM**  
To receive representations from members of the public on matters within the remit of the Amenities Committee.
- A16/04 DECLARATIONS OF INTEREST**  
To receive any Declarations of Pecuniary Interest by Members
- A16/05 MINUTES**  
To approve as a correct record the minutes of the Committee Meeting held on 08 February 2016 (A03)
- [📄] [👉]
- To attend to any matters arising from these Minutes and not dealt with elsewhere on this Agenda.
- A16/06 ALLOTMENTS**  
To report on matters relating to Allotments
- Allotment Association
  - Water supplies
  - Bullfields
  - Southbrook
  - Vantorts
  - Bellmead

- Waiting list

**A16/07 CEMETERY**

To report on matters relating to the Town Cemetery

- Inspections
- Maintenance

**A16/08 FOOTPATHS & OPEN SPACES**

To report on matters relating to Footpaths and Open Spaces

- Bullfields
  - Inspection and maintenance
- West Road
  - Inspection and maintenance
- Other areas
  - Bell Street flower beds
  - London Road flower beds
- Town Green
  - Update report
- Footpaths
  - General state
- Rivers Heritage Orchard
  - Update report

**A16/09 CIVIC AMENITIES**

To report on matters relating to Civic Amenities

- Ranger activities
  - Report on current working arrangements for the summer season
  - Sub-contracting works for Gilston and Eastwick PC, SYPRC and RHSO
- Farmers Market
  - Report on responses received following the cessation of the farmers market
  - Future developments being considered as a replacement event
- Facilities at The Manor
  - Hire of chamber, to consider diversity of operations and scope of charges.
- Floral Displays
  - Displays for summer 2016
  - Displays for Winter 2016/17
- Public Conveniences
  - To review developments with EHDC on the Bell Street proposition
- War Memorial Repairs
  - To review the activities of the Task and Finish Group.