

Sawbridgeworth Town Council

Sayesbury Manor, Bell Street, Sawbridgeworth
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MAYOR
Cllr Eric Buckmaster

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TOWN CLERK
Richard Bowran BSc.(Hons) MILCM

To: Cllrs Adamopoulos, Alder, R Buckmaster, Burmicz, Coysten & Reeks
Copy: [Cllr E Buckmaster]

AMENITIES COMMITTEE

You are invited to attend a meeting of this committee which will take place on **Monday 13 July 2015** at about 8.00pm following the meeting of the Planning Committee at Sayesbury Manor, Bell Street, Sawbridgeworth for the transaction of the following business.

A handwritten signature in black ink, reading "Richard Bowran", written over a horizontal line.

Town Clerk
07 July 2015

AGENDA

- A15/01 ELECTION OF CHAIRMAN AND VICE CHAIRMAN**
To elect a Chairman and Vice Chairman of the committee for the civic year 2015/16
- A15/02 APOLOGIES FOR ABSENCE**
To receive any apologies for absence
- A15/03 PUBLIC FORUM**
To receive representations from members of the public on matters within the remit of the Amenities Committee.
- A15/04 DECLARATIONS OF INTEREST**
To receive any Declarations of Pecuniary Interest by Members
- A15/05 MINUTES**
To approve as a correct record the minutes of the Committee Meeting held on 09 February 2015 (A03)
- [📄] [👉]
- To attend to any matters arising from these Minutes and not dealt with elsewhere on this Agenda.
- A15/06 ALLOTMENTS**
To report on matters relating to Allotments
- Allotment Association
 - Water supplies
 - Bullfields
 - Southbrook

- Vantorts
- Bellmead
- Waiting list

A15/07 CEMETERY

To report on matters relating to the Town Cemetery

- Inspections
- Maintenance

A15/08 FOOTPATHS & OPEN SPACES

To report on matters relating to Footpaths and Open Spaces

- Bullfields
 - Inspection and maintenance
- West Road
 - Inspection and maintenance
- Other areas
 - Bell Street flower beds
 - London Road flower beds
- Town Green
 - Update report
- Footpaths
 - General state
- Rivers Heritage Orchard
 - Update report

A15/09 CIVIC AMENITIES

To report on matters relating to Civic Amenities

- Ranger activities
 - Report on current working arrangements for the summer season
 - Sub-contracting works for Gilston and Eastwick PC, SYPRC and RHSO
- Farmers Market
 - Report on responses received following the cessation of the farmers market
 - Future developments being considered as a replacement event
- Facilities at The Manor
 - Citizens Advice Service, to consider the scope of aid in financial contribution and kind to support the service in Sawbridgeworth
 - Hire of chamber, to consider diversity of operations and scope of charges.
- Floral Displays
 - Displays for summer 2015
 - Displays for Winter 2015/16
- Public Conveniences
 - To consider developments with EHDC on the Bell Street proposition
- Memorial Plaque request
 - To consider a request to install a memorial plaque for Mike Grace on the bench at the car park exit.