

Sawbridgeworth Town Council

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MAYOR
Cllr Mrs Angela Alder

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TOWN CLERK
Richard Bowran BSc.(Hons) MILCM

To: Cllrs Adams, Alder, Coysten, Filler, Reeks and Wincott

AMENITIES COMMITTEE

You are invited to attend a meeting of this committee which will take place on **Monday 08 July 2013** at about 8.30pm following the meeting of the Planning Committee at The Manor, Bell Street, Sawbridgeworth for the transaction of the following business.

A handwritten signature in black ink, reading "Richard Bowran", with a horizontal line underneath.

Town Clerk
02 July 2013

AGENDA

- A13/01 ELECTION OF CHAIRMAN AND VICE CHAIRMAN**
To elect a Chairman and Vice Chairman of the committee for the civic year 2013/14
- A13/02 APOLOGIES FOR ABSENCE**
To receive any apologies for absence
- A13/03 PUBLIC FORUM**
To receive representations from members of the public on matters within the remit of the Amenities Committee.
- A13/04 DECLARATIONS OF INTEREST**
To receive any Declarations of Pecuniary Interest by Members
- A13/05 MINUTES**
To approve as a correct record the minutes of the Committee Meeting held on 13 May 2013 (A04)
To attend to any matters arising from these Minutes and not dealt with elsewhere on this Agenda.
- A13/06 ALLOTMENTS**
To report on matters relating to Allotments
- Allotment Association
 - Water supplies
 - Bullfields
 - Southbrook
 - Vantorts
 - Bellmead
 - Waiting list

A13/07 CEMETERY

To report on matters relating to the Town Cemetery

- Inspection and maintenance

A13/08 OPEN SPACES & FOOTPATHS

To report on matters relating to Footpaths and Open Spaces

- Bullfields
 - Inspection and maintenance
- West Road
 - Inspection and maintenance
- Other areas
 - Bell Street flower beds
 - London Road flower beds
- Footpaths
 - General state

A13/09 CIVIC AMENITIES

To report on matters relating to Civic Amenities

- Ranger activities
 - Report on current arrangements
- Farmers Market
 - Report on May, June and July Markets
- Facilities at The Manor
 - Hire of chamber
- Floral Displays
 - Display for 2013
- Public Conveniences
 - Bell Street proposition