

SAWBRIDGEWORTH YOUNG PEOPLE'S RECREATIONAL CENTRE (SYPRC)

MINUTES OF MANAGEMENT COMMITTEE MEETING ON 24 AUGUST 2020 AT BULLFIELDS

In attendance: Ruth Buckmaster (RB); David Royle (DR); Craig Chester (CC); Salvatore Pagdades (SP); Ron Alder (RA); Gill Hawkins (GH); Lisa Dale (LD)

ITEM	SUBJECT	ACTION
1.	Apologies for absence: Angela Alder; Annelise Furnace; Gemma Felstead; Steve Day.	
2.	Notification of Any Other Business: bike racks; HWPSN request re social distancing markings.	
3.	Minutes of 14 July: approved and signed (RA proposed, CC seconded).	
4.	Matters Arising: STFC: gates done; marking of pitches pending; no confirmed dates yet; RB reiterated that it was important for SD to let LD know when STFC will be using the field to avoid clashes with any other groups e.g. YC. Film Club: no update. AF reported by email: no reply from Russell on selling the film projector cabinet.	SD/LD
5.	Finance and grants: no report GF unable to attend.	GF
6.	Centre Manager's report: LD updated members on the incident following cancellation of the recent YC meeting because of the weather; it had been reported to police/PCSOs. Window and cupboard locks now changed; key safe to be introduced. Extra cleaning costs incurred. No one has admitted responsibility so far. AF reported by email: will need to get report from YC on summer sessions attendance, seemed to be around 18 or so a session. YC will invoice us as we have the Clarion grant. Restart: Woodturners are back; Diverse from 7/9; Graham 9/9; Kung Fu 4/9; Clubacise and Youth Create also September TBC. CCTV: SD investigating cost of replacement. Car Park: RA/SD will advise on possible resurfacing process and cost, based on STFC experience.	LD/RB/AF SD/LD/RB RA/SD
7.	Playground maintenance. AF reported by email: Broadmead will be carrying out the repairs we asked for on play equipment this month, and the annual inspection took place, just waiting for the report. Members had given the go-ahead via WhatsApp on repair work due in August. Car Park gates: will cost £1389 plus VAT; agreed to go ahead.	AF/All
8.	Building redevelopment: Digital and asbestos surveys required at a cost of about £2000 each; RB to circulate quotations. Meeting of development sub-group with architects to be confirmed before 30 September. LD to feed back on practicalities and implications of development plans.	RB LD
9.	AOB: Bike racks: opportunity to get funding from Cllr. Eric Buckmaster's HCC locality budget to fund 8-bike system costing £1600. Discussion of best location, timing in relation to building development and whether racks would be used. Agreed to postpone a decision to the next meeting and further discussion with AF present. HWPSN request: agreed to allow non-permanent marking of the path to facilitate social distancing.	All GF/LD
10.	Agenda items for next meeting: Bike racks.	
11.	Date of next meeting: Wednesday 30 September at Bullfields 2000.	

SIGNED: _____ **(RUTH BUCKMASTER)**

DATE: _____ **2020**