

**SAWBRIDGEWORTH YOUNG PEOPLE'S RECREATION CENTRE**  
**MINUTES OF SPECIAL MANAGEMENT COMMITTEE MEETING**

**27 MARCH 2018 AT BULLFIELDS SYPRC**

**In attendance: Ruth Buckmaster, Chairman (RB); David Royle (DR) Secretary; Joanne Sargant (JS) Treasurer; Angela Alder (AA) Deputy Chairman; Ron Alder (RA); Gill Hawkins (GH); Annelise Furnace (AF). Also in attendance: Lisa Dale (LD) Centre Manager.**

<b>ITEM</b>	<b>SUBJECT</b>	<b>ACTION</b>
<b>1.</b>	Apologies for absence: None	
<b>2.</b>	Discussion of ideas circulated by AF, JS/LD and GH and possible extensions to Bullfields: conversion of changing rooms, built-on additional storage, alterations to mezzanine, fast broadband connection plus existing priorities (car park, floor, lighting and heating) via Section 106 funding and grants to enable SYPRC to cater for increased demand from new housing developments in West Road and at Kecksy's. Car park should include bicycle storage and electric charging point(s).	All
<b>3.</b>	Plans dating back to 2008 reviewed and changing rooms inspected. Separate entrance for changing rooms area needed plus interconnecting door. Possible to build out at the back for additional storage space, subject to planning permission. RB trying to contact EHDC planning office to discuss potential issues re increased footprint.	RB
<b>4.</b>	<b>Agreed priorities:</b> to maximise existing space rather than increase building footprint substantially; to cater for (increasing) nursery provision; to make space for Pre-nursery expansion and the Children's Centre; to create an upstairs Thirst-type café space for young people (with Wi-Fi); to explore additions to outdoor playing space (MUGA, artificial pitch etc.) bearing in mind the original purpose of the Foundation (Playing Field and Recreation Ground) and costs of alternative venues currently for local clubs, e.g. STFC.	
<b>5.</b>	<b>Action:</b> agreed to commission review of options by local architect site visit with SYPRC officers, followed by costed Business Plan linked to HCC and EDHC health etc. strategies and to Section 106 funding. We could then contact local groups and organisations to establish precise needs.	JS/RB/AA/DR
<b>6.</b>	<b>Dates of Next Meetings (all at Bullfields at 1930)</b> <b>Tuesday 1 May at 1930; Tuesday 3 July (AGM) at 1930</b>	

**SIGNED: \_\_\_\_\_ (RUTH BUCKMASTER)**

**DATE: \_\_\_\_\_ 2018**