

**SAWBRIDGEWORTH YOUNG PEOPLE'S RECREATIONAL CENTRE (SYPRC)**

**MINUTES OF MANAGEMENT COMMITTEE MEETING ON 14 JULY 2020 AT BULLFIELDS**

**In attendance: Ruth Buckmaster (RB); David Royle (DR); Annelise Furnace (AF); Gemma Felstead (GF); Craig Chester (CC); Salvatore Pagdades (SP); Angela and Ron Alder (AA and RA); Steve Day (SD); Gill Hawkins (GH); Lisa Dale (LD)**

<b>ITEM</b>	<b>SUBJECT</b>	<b>ACTION</b>
<b>1.</b>	<b>Apologies for absence: none.</b>	
<b>2.</b>	<b>Notification of Any Other Business:</b> AGM; co-option of SP; STFC use of field.	
<b>3.</b>	<b>Minutes of 8 July:</b> approved and signed (CC proposed, AF seconded).	
<b>4.</b>	<b>Urgent Matters Arising: none</b>	
<b>5.</b>	<b>Restart post-lockdown.</b> Much Hadham risk assessment was reviewed and customised for SYPRC. DR to circulate updated draft with minutes. It was noted that updated government guidance is awaited on 'sports' activities but wood-turning could safely resume in August. Other activities hopefully can resume in September. Hirer conditions to be updated to include commitment to Covid guidance, hygiene and social distancing measures; spot checks may be made. Re YC use: staff only in the kitchen (two); otherwise outside; if it rains supervised access only.	<b>DR/LD</b>
<b>6.</b>	<b>Playground maintenance.</b> Members had given the go-ahead via WhatsApp on repair work due in August. Agreed that repairs should always be given priority, budget permitting, for safety reasons.	<b>AF/All</b>
<b>7.</b>	<b>Building redevelopment:</b> RB to set up working group to progress request from the architect re surveys; four quotes received in February.	<b>RB</b>
<b>8.</b>	<p><b>AOB:</b></p> <p><b>Co-option:</b> SP's co-option to the committee unanimously approved.</p> <p><b>AGM:</b> it was agreed not to hold an AGM this year because of Covid and to note that unanimous decision in these minutes. All committee members and officers confirmed their willingness to stand again. CC will confirm Honey Conquest's availability.</p> <p><b>Film Club:</b> CC had visited Bullfields that day with a Leventhorpe technician; proposal is to use 3m pull-down screen and black out the window; we should negotiate to buy the YC projector unit; it may be possible to acquire amplifier and speakers from Leventhorpe for a donation to school funds. Project may cost £800. CC organising surveys on Club name and choice of films. Demand for junior discos and band night for younger age group could be met at SYPRC with John Banbury's help. Agreed no alcohol. Use STC grant for any second-hand purchases.</p> <p><b>STFC use of the field:</b> STFC want to use the field on Saturdays/Sundays (dates to be confirmed with LD and car parking at STFC); agreed that we need a formal agreement with STFC noting use of the field is free of charge in exchange for cutting and marking out of the pitches. SD proposed to pay for gates in the fence at the rear of the building to house the goalposts safely. Also agreed. Other requests for use of the field would be chargeable. SYPRC will meet additional grass cutting or strimming costs.</p>	<p><b>All CC</b></p> <p><b>CC/GH</b></p> <p><b>SD/LD/RB/GF</b></p>
<b>9.</b>	<b>Agenda items for next meeting: None.</b>	
<b>10.</b>	<b>Date of next meeting: Monday 24 August at Bullfields 2000.</b>	

SIGNED: \_\_\_\_\_ (RUTH BUCKMASTER)

DATE: \_\_\_\_\_ 2020

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