

ANNUAL RETURN - ENGLAND
FOR THE YEAR ENDED 31 MARCH 2020
Sawbridgeworth Town Council 2019/20

SECTION 2 - THE STATEMENT OF ACCOUNTS

I certify that the accounts contained in this return present fairly the financial position of the council, are consistent with the underlying financial records and have been prepared on the basis of income and Expenditure.

Responsible Financial Officer

Date

I confirm that these accounts are approved by the Council and recorded as council minute reference

Dated

Signed on behalf of the above Council (Chair)

Date

	<u>Last Year £</u>	<u>This Year £</u>	<u>General Notes for Guidance</u>
1 Balances brought forward	145,313	144,410	Total balances & reserves at the beginning of the year as recorded in the Financial Records
2 Annual Precept	294,701	318,277	Total amount of Precept income received in the year
3 Total other receipts	143,919	227,695	Total income or receipts as recorded in the cashbook minus the Precept
4 Staff costs	245,044	259,095	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and expenses
5 Loan interest/Capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on borrowings
6 Total other payments	194,479	322,962	Total expenditure or payments as recorded in the cashbook minus employment costs (Line 4) and loan / interest expenditure / payments (Line 5)
7 Balances carried forward	144,410	108,325	Total balances and reserves at the end of the year. [Must equal (1+2+3)-(4+5+6)]
8 Total Cash & Investments	135,089	102,787	The sum of all current and deposit bank accounts, cash holdings and investments held as at 31 March
9 Total Fixed Assets	892,895	921,327	The recorded current book value at 31 March of all tangible fixed assets as recorded in the asset register
10 Total Borrowings	0	0	The outstanding capital balances as at 31 March of all loans from third parties (usually PWLB)

The following documents should accompany the accounts when submitted to the auditor:

- * A brief explanation of significant variations from last year to this year in Section 2;
- * Bank Reconciliation as at 31 March

12:27

Virement Date: 31/03/2020

Virement Ref No: 1

A/c Code	Description	Centre	Description	Virement Description	Amount Decreased	Amount Increased
4601	Bell St Conveniences	500	Groundsman	bell st ->cemetery toilet	4,574	
4441	Cemetery Development	440	Cemetery	bell st ->cemetery toilet		4,574
Narrative: Virement made following correspondence between Paul @ RBS and RB				Virement Totals	4,574	4,574